



**HEALTH AND SAFETY POLICY 2011**

This is the statement of general policy and arrangements for:

- ❖ ROACC LTD

Overall and final responsibility for health and safety is that of:

- ❖ Maciej Badower – director

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

- ❖ Simon Gutek – managing director

Statement of general policy	Responsibility of	Arrangements
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.	Maciej Badower Director	Relevant job specific risk assessments completed and actions and conclusions arising out of those assessments implemented.
To ensure that all employees including subcontractors are suitably trained, have relevant and up to date qualifications and are competent to do their work safely and in the most effective manner	Simon Gutek Managing Director	Staff and subcontractors given necessary health and safety induction it is expected that they have appropriate training (including working at height, asbestos awareness and electrical safety) and personal protective equipment. This is rigorously checked and a questionnaire system is in place to ensure all aspects are well understood and procedures will be implemented. We will ensure that suitable arrangements are in place to cover employees on site (full insurance cover)
To engage and consult with employees and subcontractors on day-to-day health and safety conditions and provide advice and supervision on occupational health.	Simon Gutek	Staff routinely consulted on health and safety matters as they arise .
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances.	Maciej Badower Director Appointed job specific supervisor	System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects, COSHH awareness training and management system
Endorse all pre approved safe systems of work, guidance and best known practice within the sectors of industry that the Company operates	Simon Gutek Managing Director	Regular monitoring of new legislation and best practices, industry meetings, regular training.

First-aid box and accident book are located:  
Accidents and ill health at work reported under RIDDOR:  
(Reporting of Injuries, Diseases and Dangerous Occurrences Regulations)

Site specific /clearly marked,

Signed :



Subject to review  
Last reviewed

Every 12 months  
04.01.2011